

**THE MINUTES OF THE SPECIAL JOINT MEETING OF
THE HOLTVILLE PLANNING COMMISSION
AND THE HOLTVILLE CITY COUNCIL
March 19, 2012**

The meeting of the Holtville Planning Commission and the Holtville City Council was held on Monday, March 19, 2012 at 6:00 p.m. in the Civic Center. Commissioners present were Jim Predmore, Ginger Ward and Federico Garcia. Ginger Ward left the meeting at 6:30 p.m. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig, Richard Layton and David Bradshaw. Staff members present were Alex Meyerhoff and Glyn Snyder. City Attorney Steve Walker, City Treasurer Pete Mellinger and City Planner Justina Arce were also present.

PLANNING COMMISSION/CITY COUNCIL MEETING CALLED TO ORDER:

Mayor Brittsan called the meeting to order at 6:00 p.m.

INVOCATION:

The invocation was led by Mr. Goodsell.

PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Jim Predmore.

VERIFICATION OF POSTING OF AGENDA:

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on March 16, 2012.

APPROVAL OF MINUTES:

A motion was made by Ms. Ward and seconded by Mr. Predmore to approve the minutes of the regular meetings of October 17, 2011 and November 21, 2011, the special meeting of December 5, 2011 and the regular meeting of January 17, 2012. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

None

REPORTS OF CITY OFFICERS:

City Manager

Mr. Meyerhoff reported the County Board of Supervisors has begun the process to solicit applicants to represent the County on the Oversight Board. He also met with Assemblyman Perez and they visited the site of the Public Safety building. Mr. Perez was interested in the community's response regarding the elimination of the Redevelopment Agency.

REPORTS OF PLANNING COMMISSIONERS AND CITY COUNCIL MEMBERS:

Mr. Goodsell attended an Advisory Board meeting at Centinela Prison.

Mrs. Brittsan worked in a booth for Mr. Brooks Anderholt, who is running for judge.

Swearing In Of Newly Appointed Planning Commissioner Ross Daniels – Glyn Snyder, City Clerk

Ross Daniels was sworn in by the City Clerk.

Discussion/Related Action To Elect A Chairman And Vice Chairman Of The Planning Commission – Alex Meyerhoff, City Manager

A motion was made by Mr. Garcia to nominate Jim Predmore as Chairman of the Planning Commission. Ms. Ward moved that nominations be closed and declare Mr. Predmore as Chairman. All members present were in favor and the motion carried unanimously.

A motion was made by Mr. Garcia to nominate Ginger Ward as Vice Chairman of the Planning Commission. Mr. Predmore moved that nominations be closed and declare Ms. Ward as Vice Chairman. All members present were in favor and the motion carried unanimously.

CITY COUNCIL AND PLANNING COMMISSION:

Discussion/Related Action To Review And Prioritize The Capital Improvement Program – Justina Arce, City Planner

Council Members and Commissioners were given an updated Capital Improvement Program Project List and were asked to review and score the individual projects. A Capital Improvement Project Prioritization Report will be provided at the next City Council meeting.

ADJOURNMENT: Chairman Predmore adjourned the meeting at 8:20 p.m.

Jim Predmore
Chairman

Glyn Snyder
Secretary